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## **CORPORATE POLICY**

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**SUBJECT: Policy for Shareholder Communications with Directors**

**EFFECTIVE DATE:** September 1, 2004,  
as amended July 1, 2015

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### **1.0 PURPOSE**

Astrotech Corporation (the "Company") recognizes the importance of providing its shareholders with the ability to communicate with members of the Company's Board of Directors. Accordingly, the Company has established this Policy for Shareholder Communications with Directors (this "Policy") in order to document the medium provided by the Company for the purpose of facilitating such communications. This Policy is not intended to cover communications of complaints regarding accounting or auditing matters, with respect to which the Company has established the Astrotech Corporation Policy for Complaint and Reporting Procedures for Accounting and Auditing Matters.

### **2.0 POLICY**

Shareholders wishing to communicate with the Company's Board of Directors as a whole or with certain directors, including committee chairpersons, individually, may do so by sending a written communication to the following address:

Astrotech Corporation  
Shareholder Communications with Directors  
Attn: Secretary  
2105 Donley Drive, Suite 100  
Austin, Texas 78758

### **3.0 PROCEDURE**

Each shareholder communication should include an indication of the submitting shareholder's status as a shareholder and eligibility to submit such communication. Each such communication will be received for handling by the Company's Secretary, who will maintain originals of each communication received and provide copies to any appropriate committee(s) or director(s) based on the expressed desire of the communicating shareholder and content of the subject communication. The Secretary also will coordinate with the appropriate board member to facilitate an appropriate response to each communication received.

The Corporate Governance and Nominating Committee will review all shareholder communications received on an annual basis.



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### **4.0 AMENDMENTS**

This Policy may be amended from time to time with the consent of the Company's Corporate Governance and Nominating Committee, consistent with requirements of applicable laws, rules and regulations.

#### **APPROVED BY RESOLUTION OF THE:**

**Corporate Governance and Nominating Committee**

/s/Jaime Hinojosa

Jaime Hinojosa  
Secretary